



Planning Board
TOWN OF DEDHAM, MASSACHUSETTS

450 Washington Street, Dedham, MA 02026
Tel. 781-751-9240
E-mail: jdoherty@dedham-ma.gov

APPLICATION FOR SITE PLAN REVIEW
FORM X

OFFICE STAMP

Office Use:	Hearing Date:	Fee:	1 st Ad	2 nd Ad	Abutter Notification:
Case # SITE-					Mailed:

The undersigned owner, or on behalf of and duly authorized by the owner, hereby applies for planning board review and approval of the site plan described herein and submits the filing and review fees and exhibits as required by §9.5 of the zoning by-law including a site plan submittal packet that includes:

MAJOR SITE PLAN REVIEW	<input type="checkbox"/>	MINOR SITE PLAN REVIEW	<input type="checkbox"/>
------------------------	--------------------------	------------------------	--------------------------

PROPERTY				
If multiple lots, please attach separate sheet noting map, lot, and zoning district for each				
Street address		Zoning District	MAP	LOT

APPLICANT		
Property Owner		E-Mail:
Address		Phone:

LESSEE/OCCUPANT		
Name		E-Mail:
Address		Phone:

ATTORNEY		
Name		E-Mail:
Address		Phone:

ENGINEER		
Company		E-Mail:
Address		Phone:
Representative		

LANDSCAPE ARCHITECT		
Company		E-Mail:
Address		Phone:
Representative		

BOUNDARY DESCRIPTION AND ABUTTERS (please attach separate sheet)**PROJECT NARRATIVE**

The Applicant shall attach a separate sheet describing the nature and scope of the project in narrative form. This should include, as applicable, the square feet of commercial or industrial space, the number of residential units, etc. **Please note any waivers requested in the narrative and on the plan.**

APPLICATION CHECKLIST - §9.5.4

Check all items that are being submitted.

<input type="checkbox"/>	Legal boundaries of the parcel with dimensions, bearings, and radii, including any easements on the property, its area, and showing boundaries of zoning districts, including flood plain.
<input type="checkbox"/>	Abutting owners and streets
<input type="checkbox"/>	Material or planting species where applicable
<input type="checkbox"/>	Existing or proposed: buildings and structures
<input type="checkbox"/>	Parking spaces and aisles or driveways
<input type="checkbox"/>	Pavement and curbs
<input type="checkbox"/>	Landscaping and vegetation
<input type="checkbox"/>	Topography, existing and proposed, with two (2) foot contours (grading)
<input type="checkbox"/>	Water and sewer lines
<input type="checkbox"/>	Drainage in detail
<input type="checkbox"/>	Wetlands
<input type="checkbox"/>	Traffic signs, easements, and rights of way
<input type="checkbox"/>	Access and curb cuts
<input type="checkbox"/>	Safety provisions
<input type="checkbox"/>	Loading berths
<input type="checkbox"/>	Dumpster and snow storage areas
<input type="checkbox"/>	Utilities and electrical service
<input type="checkbox"/>	Pedestrian ways
<input type="checkbox"/>	Polar diagram showing the direction and the intensity of outdoor lighting
<input type="checkbox"/>	Zoning district boundaries
<input type="checkbox"/>	Elevations and floor plans of existing and proposed buildings Location and design of all signs and exterior lighting.
<input type="checkbox"/>	A tabulation of floor areas (and outdoor areas where applicable) devoted to various principal uses, the applicable parking requirements, and the estimated cost of construction and landscaping meeting the requirement for parking plans
<input type="checkbox"/>	Title block showing address, scale, north arrow, seal and signature of registered architect, engineer, land surveyor, or landscape architect responsible for a particular component of the site plan, and a locus plan at 1"=200' scale showing abutting lots
<input type="checkbox"/>	The location, showing distances from property lines, dimensions, and use of existing and proposed buildings, structures, additions, and demolitions, as well as fences, streams, and wetlands.

CHECKLIST OF REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION

This checklist is provided as a means to ensure that you have submitted all the information required for your application. Please attach one completed copy with your application.

ITEM	REQUIRED # OF COPIES	PROVIDED	Office Use
Application	7	<input type="checkbox"/>	<input type="checkbox"/>
Narrative	7	<input type="checkbox"/>	<input type="checkbox"/>
Site Plan, full size	8	<input type="checkbox"/>	<input type="checkbox"/>
Site Plan, reduced size	10	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Study and Access Report	3	<input type="checkbox"/>	<input type="checkbox"/>
Written authorization from property owner	7	<input type="checkbox"/>	<input type="checkbox"/>
Written authorization for attorney/counsel	7	<input type="checkbox"/>	<input type="checkbox"/>
Zoning Board of Appeals Decision (if applicable)	7	<input type="checkbox"/>	<input type="checkbox"/>
Design Review Advisory Board Letter (if applicable)	7	<input type="checkbox"/>	<input type="checkbox"/>
Other (list)	7	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: An Acrobat (pdf) file of all items is required with submission of this application.

SIGNATURES**Owner ***

Owner's Address

Applicant *

Applicant's Address

Date

* Required